

Campaign number

Q10362

Closing date

Ongoing recruitment

Job Description and Person Specification

This job description lists the general tasks, functions and responsibilities of the role below, including the specifications and skills required.

Job title*

Developer

Band

B2

Number of posts

1

Directorate

Technology

Contract type

Permanent

Duration if fixed term

Management responsibility

None

Reports to

Development Manager

Standard duties

To be added by recruiting manager

- Creates and amends programs in accordance with the design. Plans, designs and conducts tests of programs; corrects errors and re-tests to achieve an error-free result.
- Documents all work in accordance with agreed standards. Conducts reviews of design specifications, with others as necessary. Takes part in reviews of own work (design, code, test, implementation plans). Takes part in reviews of the work of colleagues.
- Working alone on simple systems and on modifications to existing systems or with colleagues on more complex systems, produces outline system designs covering for example: objectives, scope, constraints (such as performance, resources etc.), software environments, main system functions and information flows, data load and implementation strategies, phasing of development, requirements not met, and alternatives considered.
- Specifies user/system interfaces alongside menus, screen dialogues, inputs, reports, validation and error correction procedures, processing rules, access, security and audit controls, recovery routines and contingency procedures. Translates logical design into physical design.
- Within own area of competence, provides correct responses to requests for support by means of for example: making system modifications, developing workarounds or site-specific enhancements, manipulating data, reconfiguring systems, changing operating procedures, training users or operations staff, producing additional documentation, or escalating requests to systems development staff or software suppliers.
- Ensures all work is carried out and documented in accordance with required standards, methods and procedures. Within a broad area of competence, investigates problems and other requests for support and determines appropriate actions to take.
- Uses agreed tools, templates and standards to create moderately complex, well designed

and engineered web pages with specified content and layout. Tests pages and corrects coding errors. Takes account of bandwidth and browser compatibility issues.

- Maintains familiarity with a significant range of relevant web sites and applies this knowledge, where appropriate, to own work in terms of coding techniques, design style, off-site links etc

The duties above are not intended to be an exhaustive list. The job description may be reviewed periodically in order to ensure that the duties meet the requirements of the service and to make any necessary changes.

Key internal relationships

Please list the key internal contacts with whom this post will need to work with e.g. Members, departments and specific posts.

Development Managers
Developers
Testers
Business Analysts
Project Managers
Business Stakeholders

Operational and technical support teams
Technical and software architects

Key external relationships

Please list the key external contacts with whom this post will need to work with e.g. the public, government departments, suppliers.

Third Party Suppliers

Person Specification

Standard skills and knowledge required

- Effective written and verbal communication skills and can present complex information
- Excellent planning and organisational skills, able to prioritise to meet deadlines and takes full responsibility for quality and timescales of own work
- A systematic and analytical approach to problem solving
- Ability to contribute to and work well within a team
- Ability to supervise, motivate and lead staff
- Understands the needs of the customer and their differing levels of skills and experience
- The ability to work calmly and efficiently under pressure
- Is proactive takes action and anticipates opportunities

Specific skills and knowledge required

To be added by the recruiting manager.

- Experience using .NET v.4.0 or above with C#
- Experience using ASP.NET MVC Framework
- Agile Development Process experience, ideally scrum using TDD.

- The ability to work across the full software development lifecycle

Familiar with test driven development / unit testing using tools

Core SFIA Competencies (click competency to insert level).

Autonomy

Level 4: Works under general direction within a clear framework of accountability. Exercises substantial personal responsibility and autonomy. Plans own work to meet given objectives and processes.

Influence

Level 4: Influences team and specialist peers internally. Influences customers at account level and suppliers. Has some responsibility for the work of others and for the allocation of resources. Participates in external activities related to own specialism. Makes decisions which influence the success of projects and team objectives.

Business skills

Level 4: Selects appropriately from applicable standards, methods, tools and applications. Demonstrates an analytical and systematic approach to problem solving. Communicates fluently orally and in writing, and can present complex technical and non technical audiences. Facilitates collaboration between stakeholders who share common objectives. Plans, schedules and monitors work to meet time and quality targets and in accordance with relevant legislation and procedures. Rapidly absorbs new technical information and applied it effectively. Has a good appreciation of the wider field of information systems, their use in relevant employment areas and how they relate to the business activities of the employer or client. Maintains an awareness of developing technologies and their application and takes some responsibility for personal development.

Complexity

Level 4: Performs a broad range of complex technical or professional work activities, in a variety of contexts. Investigates defines and resolves complex problems.

Additional information regarding the post

Location

The post is located in 7 Millbank

Hours (Full-time)

Consideration will be given to candidates who wish to work part-time or as part of a job share. If you are selected for interview please inform the panel of the days/hours you are available to work.

Bands A – E Positions

Net conditioned full-time working hours for staff of the House are usually 36 per week. This excludes daily meal breaks of one hour.

The hours of attendance for this post are **35 net** per week. The exact daily times of attendance will be agreed with line management.

- As of 1 May 2016, hours will increase to 36 net (there will be no effect on pay).

For further information

Internal candidates should refer to the General Recruitment Information on the Employment intranet pages (select Careers & Development).

Those candidates who are shortlisted will be given details of any tests / assessments which will take place as part of the selection process.